

OFFICE OF THE SPECIAL JUDGE, CBI, ASSAM, ADDITIONAL COURT NO.1, CHANDMARI,
GUWAHATI-3

ORDER

Dated: 02.07.2020

In pursuance to the order and direction passed by the Hon'ble Gauhati High Court vide notification no. 46 dated 02.07.2020 in the wake of Novel Corona Virus (Covid 19) Disease, the following precautionary measures are ordered to be taken in the office of the Special Judge, CBI, Addl. Court No.1, Chandmari, Guwahati:-

1. Every employee shall inform Head Assistant, if the residential area where he is residing is declared a "Containment Zone".
2. The employee residing within the "Containment Zone" shall not enter the Court complex. Such employee would be de-rostered from duty.
3. The employees are to inform if any tenant, neighbor, landlord or family member living in the same house/building of the employee has tested positive for the Covid-19.
4. The employee shall also inform the Head Assistant if he/she is suffering from fever, running nose, sore throat, cough, headache, diarrhea, breathing difficulty, loss of smell and taste and vomiting etc. The HA shall percolate to the undersigned, the information which he receives from the concerned employee.
5. The HA shall ensure that all the employees wear face-mask; and use sanitizer, and wash their hands frequently. The HA shall further ensure that all the employees maintain physical distance, and any sort of unwanted gathering shall be strictly avoided.
6. Chewing of tobacco, gutkha, paan, etc. and spitting is strictly prohibited in the Court premises. The HA shall monitor that no employee or visitor spits in the court premises, and he shall report if any objectionable activity is reported. In case any employee indulges in any such act, it shall invite disciplinary action.
7. The HA shall ensure that physical distance of at least 6 (six) feet is maintained by the litigants or advocate's clerks while queuing at the Filing counter. He shall further ensure that such persons wear face-mask properly while queuing. In case a person appears without mask his request be not entertained.
8. The HA shall identify two (02) employees who are acquainted with the files and relevant information of every Court.
9. The HA shall allot duty to the peon/attender in such a way that the particular peon will attend only to a specified part of the Court.
10. A Covid-19 response team is constituted in the spirit of the Notification No.45 dated 30-06-2019 of the Gauhati High Court as follows:
 - Jibon Ch. Pator, HA,
 - Himanjal Goswami, UDA
 - Amit Kr. Nath, UDA
 - Rabijit Dutta, LDA

The above team shall co-ordinate with the Health Department in case of any necessity, in consultation with the undersigned.

11. If any employee makes any consultation with doctor as regards the symptoms as aforesaid, he or she shall immediately send the photocopies of the medical documents to the Covid-19 response team, as mentioned above.
12. The HA shall circulate these guidelines forthwith to all the employees under his control for strict compliance.

Inform all concerned accordingly.

Sd/-

(Imtiaz Ali)

Special Judge, CBI, Assam,
Additional Court No.1,
Chandmari, Guwahati-3

Copy forwarded to:-

1. The System Officer, Kamrup(M) for information and uploading the same in official website of Kamrup (M) District Judiciary.
2. Office file.

Sd/-

(Imtiaz Ali)

Special Judge, CBI, Assam,
Additional Court No.1,
Chandmari, Guwahati-3