

**OFFICE OF THE DISTRICT & SESSIONS JUDGE, KAMRUP (M), GUWAHATI**

**NOTICE INVITING TENDER**

Dated 02.05.2016

For supply of Office Stationary

Sealed Tender affixing Court fee stamps of Rs. 8.25 (Non-refundable) are invited from intending Government registered suppliers/Firms for supply of Office Stationary to the Office of the undersigned for the Financial Year 2016-2017.

The Quotation should reach the Office of the undersigned on or before 4.00 p.m., 16th May, 2016.

For details, please visit <http://kamrupjudiciary.gov.in/> for details.

-sd/-

(Ajit Borthakur)  
District & Sessions Judge  
Kamrup (M), Guwahati


*Encl: 1. Terms & Conditions governing the quotation.  
2. List of regular items to be supplied.*

Memo No. DJK/CM/ 1857-59

/E, dtd. 2/5/16

Copy forwarded for information and necessary actions to:


- ✓ 1. System Officer. Kamrup (M). He is requested to upload the "Notice Inviting Tender" in the Official website of the Kamrup District Judiciary.
2. All the Notice Boards of this establishment.
3. Office File.

  
District & Sessions Judge  
Kamrup (M), Guwahati

02.05.2016

## **Terms & Conditions**

1. Only Government Registered Suppliers/ Firms, having their Offices within the territory of Guwahati Municipality, are entitled to submit the quotation.
2. Quotation must accompany with latest Sales Tax Certificate/ Income Tax Clearance Certificate/ Trade License, etc.
3. The Tenderers having satisfactory experience of supplying Office stationary in the District Judiciary.
4. The Tenderers are required to quote their lowest rate for each of the articles.
5. Rates quoted shall be valid for a period of one year from the date of awarding the contract.
6. Duplicate/sub-standard items will not be accepted.
7. Sample of articles to be supplied shall have to be furnished along with the Quotation.
8. The undersigned reserves the right to accept or reject the quotations at any time, without assigning any reason.
9. Quotation submitted after the stipulated time will not be accepted.

  
District & Sessions Judge  
Kamrup (M), Guwahati

02.05.2016